

## Annex No 1: Accessibility evaluation questionnaire

### ACCESSIBILITY ASSESSMENT QUESTIONNAIRE

Place \_\_\_\_\_

Place address \_\_\_\_\_

#### 1. External environment

##### 1.1. Car parking

No	To check:	Rating (0 – not at all, 1- partially met, 2- fully met)	Does not apply If it doesn't apply mark with an X
1	Is there at least one parking for People with Disability (PwD)?		
2	Is the parking place for PwD large enough (min. - 3.9 m wide and 5 m long)?		
3	Is the parking place for PwD marked with a special sign?		
	TOTAL		

! The average rating (points marked with "X" are not taken into account in calculating the average rating)

##### 1.2. Access from the street/parking lot to the main entrance of the building and pavement

No	To check:	Rating (0 – not at all, 1- partially met, 2- fully met)	Does not apply If it doesn't apply mark with an X
4	Is entrance, front area of elevators, and access, as well as other for visitors available rooms are designed without any threshold? Are ramps placed in all level differences between rooms or between the building and the pavement?		

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5	Is surface of the way, which provides access to building for persons with mobility impairments and in wheelchairs, flat and solid (asphalt or other coverage)?		
6	Is the scale of external ramp not bigger than 1:12 (8%)?		
7	Is the width of the movement road not less than 1.2 m?		
8	Is access roads, that are longer than 12 m, are at least 1.8 m in width or they in every 12 m have a 1.8 m wide area where to stop or change?		
9	Is access path well lit?		
10	Does access path contain no obstacles and no confusing signs?		
11	Are all kind of posts (traffic lights, road signs, and lighting) marked with contrasting colour or with tape in following heights from surface - 140cm, 160 cm and 35 cm?		
	<b>TOTAL</b>		

! The average rating (points marked with "X" are not taken into account in calculating the average rating)

### 1.3. The ladder and the ramp (outdoors and indoors)

No	To check:	Rating (0 – not at all, 1- partially met, 2- fully met)	Does not apply If it doesn't apply mark with an X
12	Are on the railings at the first and the last step incorporated floor number in Braille?		
13	Are warning at the top of the stairs, and at the bottom visually detectable? (it should be the entire width of the stairs, min. 1 cm wide)		

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14	Is each step in the whole width of stairs is marked in such a way as to be in contrast with the rest of the stairs?		
15	Is the width of wheelchair ramp at least 1.2 m?		
16	Are stairs and ramps on both sides are fitted with railing with handles in contrasted colours? Are the railings fitted on two heights – 0.7 m and 0.9 m height? Are railings 0.3 m longer than stairs or ramp on both ends? The railing accurately follows the contours, providing direction, orientation and safety.		
17	Is ramp that is longer than 6 m, not less than every 3 m has a horizontal rest field which is min. 1.5 m x 1.5 m wide?		
18	Is gradation of outdoor ramps not more than 1:12 (8%) at public buildings and 1:20 (5%) at residential buildings?		
19	Is gradation of indoor ramps not more than 1:12 (8%) at hotels and convalescent house and 1:20 (5%) at residential buildings?		
20	Are there bright, in contrasting colour coloured areas (at least 5 cm wide) in the beginning and end of each staircase, ramp and other level changes?		
	TOTAL		

! The average rating (points marked with “X” are not taken into account in calculating the average rating)

### 1.5. Signs and indications (in outdoors and indoors)

No	To check:	Rating (0 – not at all, 1- partially met, 2- fully met)	Does not apply If it doesn't apply mark with an X
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21	Are there signs and indications that directions, evacuation etc.?		
22	Is the size of letters in indications at least 5 cm high? Are indications placed in height of 1.4-1.6 m? Are they readable from 2 m distance?		
23	Are images, symbols, icons used as an alternative to text in signs?		
24	Are the indications well alight?		
25	Are indications fitted so that they are easy to access and read?		
26	Do indications nicely contrast with the surrounding environment?		
	TOTAL:		

! The average rating (points marked with "X" are not taken into account in calculating the average rating).

## 2. Indoor

### 2.1. Entrance, publicly accessible rooms, residential houses

No	To check:	Rating (0 – not at all, 1- partially met, 2- fully met)	Does not apply If it doesn't apply mark with an X
27	Does the door open and close automatically?		
28	Are door bells, card readers, door handles fitted in height of 0.9-1.1 m from ground?		

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29	Is indoor designed for easy access and mobility for persons with mobility impairments, wheelchair users and prams, as well as the appropriate accessory to separate places (such as hotel rooms, toilets)?		
30	Do public buildings that are higher than one floor have solution to move between floors that would be suitable for people with special needs?		
31	Is there at least one toilet room for wheelchair users in each floor?		
32	Are toilet rooms for wheelchair users accessible?		
33	Is customer service organized in accessible place, so that it is easy to find?		
34	Is it possible for persons with sight or hearing impairments to get the necessary accessible audio or visual information?		
35	Are rooms equipped with good (contrasting and well illuminated) signs and indications?		
	TOTAL:		

! The average rating (points marked with "X" are not taken into account in calculating the average rating).

## 2.2. Corridors

No	To check:	Rating (0 – not at all, 1- partially met, 2- fully met)	Does not apply If it doesn't apply mark with an X
36	Are there no steps on the way to rooms?		
37	Is floor surface tarnished?		
38	Are floors covered with no carpets/rugs?		

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39	Are corridors wide enough for wheelchair users? Free width at least 1.5 m in public buildings and at least 1.8 m in residential buildings?		
40	Are facilities and equipment located outside the main movement routes?		
41	Is there enough space for the wheelchair-user to turn (min. 1.5 m x 1.5 m)?		
42	Are walls, floors and doors in evacuation paths in contrasting colours in order to facilitate orientation to evacuate?		
43	Is there understandable system of indications to find right rooms?		
44	Is there a good general lighting?		
	TOTAL:		

! The average rating (points marked with "X" are not taken into account in calculating the average rating).

### 2.3. Doors

No	To check:	Rating (0 – not at all, 1- partially met, 2- fully met)	Does not apply If it doesn't apply mark with an X
45	Are doors free width at least 90 cm in public buildings and at least 120 cm in (external door) residential building?		
46	Are glass doors and walls contrasting colouration persistent, or its upper edge is located at 160 cm, 35 cm, and 140 cm height from the floor? The contrasting markings must be 10 cm wide bar.		
47	Do doors and door frames contrast with surrounding wall?		

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	TOTAL:		
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! The average rating (points marked with “X” are not taken into account in calculating the average rating).

## 2.4. Elevators

No	To check:	Rating (0 – not at all, 1- partially met, 2- fully met)	Does not apply If it doesn't apply mark with an X
48	Is there built-in warning field (different cover material) on the floor before every elevator?		
49	Is every elevator cab at least 1.1 m x 1.4 m?		
50	Do elevator doors contrast with the walls?		
51	Is elevator floor not slippery?		
52	Is the required information also available in Braille?		
53	Are all panels and buttons in the elevator, and out-of-it placed in the 0.9-1.1 m above the floor?		
54	Are usable panels and buttons in elevator and out-of-it marked with a large, clear numbers?		
55	Is there a good lighting in each elevator cab?		
	TOTAL:		

! The average rating (points marked with “X” are not taken into account in calculating the average rating).

**Institution's total average rating:** \_\_\_\_\_ **points.**

*(Total average rating = average of all rated issues block amount divided by the number of units measured, max 10 points)*