

1st Period Project Report

// Activities
done //

//Lessons
learned //

// Next
steps //

Presented by MAIJA BEBRE,
KURZEME PLANNING
REGION

Photo: Inta Vinšterna



// Activities //

- 1st Period Report submitted
- Works started in the sites
- Publicity & networking

Statistics

// Planned vs carried out //

<i>Planned</i>		<i>Real</i>	
€ 41 107,98	1st Period 01.05.-30.08.2017	€ 89 368,50	=217%
€ 89 670,56	2nd Period 01.09.-31.12.2017	€ 297 258,08 *	
€ 413 107,98	3rd Period 01.01.-30.04.2018	???	
€ 543 886,52	TOTAL in 1st year	€ 386 626,58 +	
	70%=	€ 380 720,56	

**Forecast from your reports in eMS*

ONLY 18 from 30 partners have project spendings in 1st Period!

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// Current status //

REPORT STATUS



//
Shortcomings
//



Expected payment -
beginning of February

//Shortcomings //

- Before implement activity, check the application and budget, consult with regional coordinator
- Not completed/ fragmented documents provided for each cost (auditors do not understand full picture of the costs)
- Have realistic deadlines for works and deliveries in the contracts (auditors may ask evidences for completed works in any time)
- Be careful with advance payments, especially in the end of period (if works are not completed during audit of costs)
- Separated account system for project costs (using accountancy code)
- Price quotation - better to have also for private partners
- Conflict of interest - avoid contracting related companies, foundations etc
- Place poster and provide photo of it
- Provide project information on webpages, updated with regular news



Secure | <https://ems.estlat.eu/ems/app/main?execution=e1s5>

Partner Report > List Of Expenditures > Contribution And Forecast > Attachments

SAVE

PP

Budget Line* Equipment

Internal reference number 7/33

Invoice number 01

Invoice date 04.10.2017

Date of payment 06.10.2017

Currency EUR - EURO

Conversion rate (1)

Total value of item in original currency* 150.00

VAT 26.03

Declared amount in original currency* 150.00

Declared amount in Eur 150.00

Expenditures outside (the Union part of) the programme area?

Payment recipient Ltd Johan Spa 1957 Characters Remaining

Description IT equipment for exposition 1873 Characters Remaining

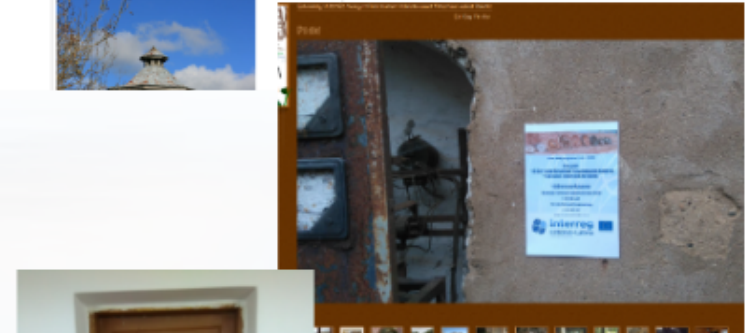
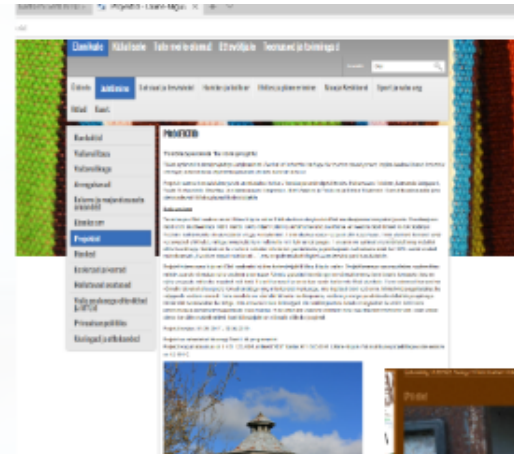
Partner Comment First payment of the contract Nr.ESTLAT7_02 1957 Characters Remaining

Upload

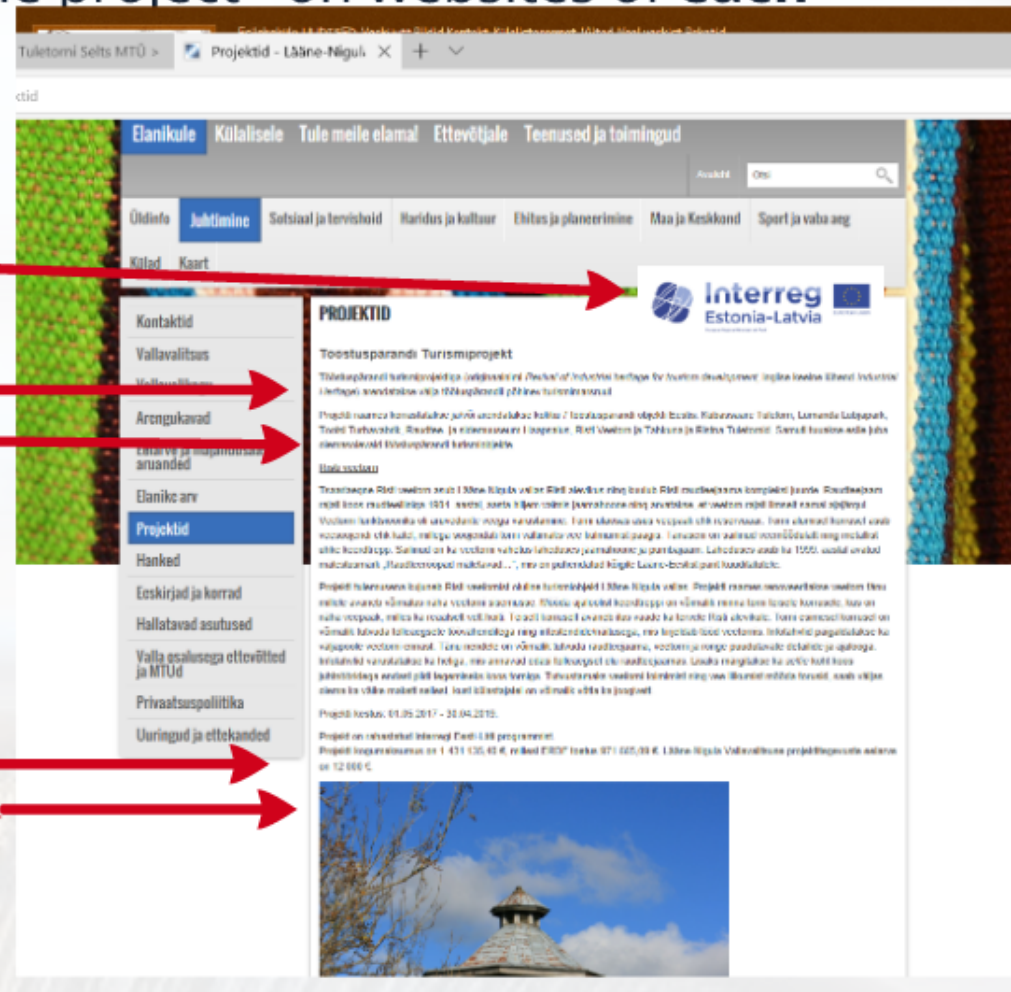
Uploaded	
Agreement.pdf	
InvoiceNr01.pdf	
Payment_order.pdf	
Delivery_acceptance_act.pdf	
Photo of equipment.pdf	

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Mandatory: information about the project* on websites of each of project partners



Logo

Short description: objective, results, **individual works**

Partners involved

Reference to programme, amount EUR

<https://estlat.eu/en/estlat-results/industrial-heritage.html>

PLEASE UPDATE INFORMATION/ ADD NEWS!

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// Next steps //

Finish First report (Q&A to auditors, joint report)

Continue with your site improvements and product developments

■ Request for changes until 16th October

Request for changes

Marketing activities

Request for changes

- As result of municipal reform in Estonia partner change
- If type of costs (BL) changes (staff costs vs external expertise)
- If new budget items needed/ replaced/ removed to implement activity
- Changes in volume of works, number of items etc

If any questions, ask your regional coordinator



The Road Ahead

Marketing activities

WEEKEND TOURS

PROMOTIONAL TOURS

VIRTUAL TOUR

IMAGE BROCHURE

FACEBOOK SITE

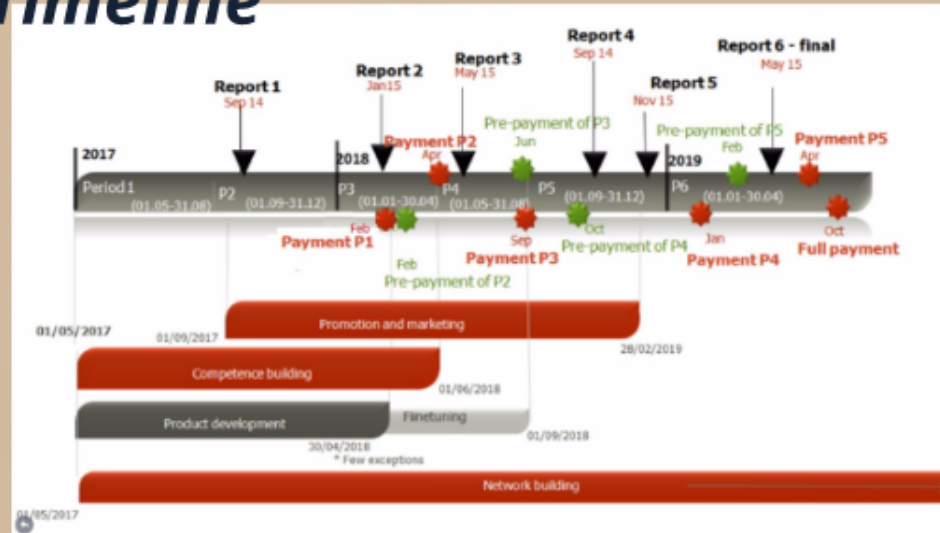
**IH SITE'S ROUTE MAP:
CREATI...**

PRODUCING PHOTOS

PRODUCING STORIES

Industrial Heritage

Timeline



May 2017

September '17

April 2019

Dundaga

Saaremaa

March '18

June '18

October '18

March '19

Vidzeme
(North-Latvia)

South-Estonia

Riga region

West- Estonia

FINAL CONFERENCE



The Road Ahead

Marketing activities

WEEKEND
TOURS

PROMOTIONAL
TOURS

VIRTUAL
TOUR

IMAGE
BROCHURE

FACEBOOK
SITE

IH SITE'S ROUTE
MAP:
CREATI...

PRODUCING
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