

LLI – 303 «Life in Clean Environment – a Better Future !» (Clean Brownfields)

Overview of the Project implementation

Project Management Group Meeting 4
October 7, 2020, Kaunas

Overview of the Project

- Project budget – actual performance vs planned
- Project time plan
- Project changes
- Project reporting
- Communication
- Main outputs
- Principal rules to remember at completing of the project

Project budget, actual performance vs planned

Project number	Period	Updated actual and expected reported amount (ERDF, 85%) Originally planned amount in Subsidy Contract, (ERDF, 85%)		
		April, 2020	October, 2020	
LLI- 303	0	1339,99	1339,99	1339,99
	1	71900,00	71900,00	398031,49
	2	55934,31	55934,31	263292,68
	3	306661,71	306661,71	145436,82
	4	201920,56	201920,56	81419,53
	5	173788,81	58672,00	-----
Total:		811605,38	696428,57	889520,51

Project budget, actual performance vs planned

Largest savings from WP investments in infrastructure (September, 2020):

Ventspils County Municipality: EUR 22 572,40 (after public procurement procedure), plus deducted amount EUR 35568,22

Telsiai District Municipality: EUR 35 721,80 (after public procurement procedure)

Saldus County Municipality: EUR 27 360,12 (after public procurement procedure, request for changes was rejected by MC)

Total difference (budget for infrastructure) with the planned amount – EUR 121222,54

Project budget, actual performance vs planned

Largest savings from WP planning ad competence (September, 2020):

Klaipeda District Municipality: EUR 40 000 EUR (after 3 unsuccessful public procurement procedures scope of the technical documentation was reduced to geological survey, territory covered was reduced to 150 ha (approximately by 100 ha), request for changes was submitted and approved

Other minor savings, mainly from travel and accomodation, mostly due to the COVID – 19 impact to the implementation of activities.

Project time plan

- **WP Management**

Kick-off and four PMG meetings - according to the plan, the last moved to period 5, finished
FC contracted – deviations in time

Project partner reports – deviations in time with period 1 and period 2, minor deviations also with periods 3 and 4, period 5 - to be prepared

Project progress report for period 0, 1, 2 3, 4 – according to the plan, approved by FC, funding transferred to partners, period 5 - to be prepared

- **WP Investment - Transforming through revitalization**

Out of 6 brownfields – 3 according to the plan and finished, 3 – with deviations in time (public procurement procedure and/or changes in the technical documentation), finished

- **WP Training - Planning and competence for regeneration**

Training and experience exchange events – according to the plan, except for the postponed ones due to COVID – 19, changes requested and approved

Preparation of technical documentation – changes requested, reduced scope and contents approved, finished

- **WP Communication**

According to the plan, the last paid article to be prepared

Project changes and deviations

- **Project minor changes were requested and approved:**

For Kaunas City Administration – changes in the technical documentation for the sports stadium (artificial football field lawn instead of the natural one)

For Kaunas Regional Development Agency – a technical mistake was corrected and 3 round-table discussions included in project activities according to the budget already planned,

For Klaipeda and Telsiai District Municipalities – project partner data were changed, the former project coordinators were replaced by new ones.

- **Project minor changes were requested and approved:**

For Skruna County Municipality – project partner data were changed - the former project coordinator was replaced by a new one.

- **Project major changes were requested and rejected:**

For Saldus County Municipality – to use the saved budget planned for infrastructure disassembly of another derelict building was requested, but was rejected by MC, although prior approval of JTS was received to prepare technical documentation and submit the request. No formal explanation was received

Project changes and deviations

- **Project minor changes were requested and approved:**

For Kuldīga County Municipality – changes between BL 4 and BL 6, infrastructure costs were reduced and external service costs enlarged - construction supervision was included.

For Ventspils County Municipality – changes between BL 4 and BL 6, infrastructure costs were reduced and external service costs enlarged - construction supervision and author's supervision were included.

- **Project minor changes were requested and approved:**

For Klaipeda District Municipality – the scope of technical documentation was changed – geological survey was carried out for 150 ha.

- **Project prolongation was requested and approved:**

Due to COVID – 19 situation and its impact to implementation of several activities project prolongation was requested and approved. One seminar, one round-table discussion, one study visit, final conference and the final paid article were moved to period 5.

Infrastructure investment activity of Telsiai District Municipality was finished during the prolongation period.

Project changes and deviations

- **Joint Technical Secretariat was informed about deviations in time:**

For Ventspils County Municipality – disassembly of the building extended to period 2 and period 3

Klaipeda District Municipality - preparation of technical documentation extended to period 4

Telsiai District Municipality – infrastructure investment activity extended to period 5.

For Kurzeme Planning Region kinds and number of promotional materials was enlarged within the same budget.

Always follow «Programme Manual» and «Guidance how to implement the project via the electronic monitoring system»

Please, note, there is a new Programme Manual version 4, May 27, 2019.

Main information on changes described on latlit internet site, see the link

<https://latlit.eu/the-programme-manual-for-the-2nd-call-for-proposals-is-updated/>

Project reporting, project periods

Deadline for submitting partner reports is 2 weeks from the end of the reporting period !

Period 1 May, 2018. – October, 2018

Period 2 November 2018 – April 2019

Period 3 May 2019 – October 2019

Period 4 November 2019 – April 2020

Period 5 May 2020 – October 2020

Project reporting

General project reporting rules:

Prepare and save the necessary documentation, including photos, in due time,

Use correct Programme logos where necessary, mark infrastructure objects, take photos

Carefully follow the project report form and fill in all the relevant information,

Follow programme «Manual» and «Guidance how to implement the project via the EMS»

Communication

Communication guidelines

Do not forget marking of infrastructure objects – see p. 7 of Guidelines!

Logos, Templates (no necessary «innovations»!)

Electronic Monitoring system

Concise information on the project, see the link <https://latlit.eu/lli-303-life-in-clean-environment-a-better-future-clean-brownfields/>

Project Application form

Follow carefully your project activities in EMS, ensure at least the planned number of communication measures !

Recent events

- **300 booklets printed in three languages, distributed to project partners and seminars participants**
- **LT municipal specialists, Kaunas RDA specialists «Study visit» to Latvia**
- **Final PMG meeting and final conference**
- **Final paid article about the project «Clean Brownfields»**

Project main outputs

1. Amount in ha of the revitalized/ cleaned territory, planned and the actual amount

Planned:

$0,021(\text{Saldus}) + 11,34(\text{Skrunda}) + 0,522(\text{Ventspils county}) + 1,04(\text{Kaunas}) + 3(\text{Telsiai}) + 0,045(\text{Kuldīga}) = 15,968 \text{ ha}$

Actual:

$0,021(\text{Saldus}) + 11,34(\text{Skrunda}) + 0,488(\text{Ventspils County}) + 2,16(\text{Kaunas}) + 3,5(\text{Telsiai}) + 0,045(\text{Kuldīga}) = 17,554 \text{ ha}$

Closure and durability of the project results

- All outputs co-financed by the Programme must comply with the applicable Programme information and communication requirements
- The ownership of the project outputs (infrastructure and/or productive investments), produced during the project implementation must remain with the LP or project partner according to the requirements
- The LP and project partners must assign a contact person for 5 (five) years after final payment of the ERDF co- financing has been made to the LP from the programme.

Programme Manual, p.65, 66

Durability and ownership of project results

«Without prior consent of the MA, neither the LP nor project partners are allowed to transfer ownership, titles, industrial and intellectual property rights for outputs of the project related to investment in infrastructure, durable equipment items and/or productive investment during the project duration and at least five years after the final payment to the project has been made.»

Programme Manual, page 67

Durability of the project results

«The LP and project partners (each for its part) are at all times obliged to retain all files, documents and data about the project on standard data storage media in a safe and orderly manner for control and audit purposes at least for five years after the final payment has been made by the MA to the LP.»

Programme Manual, page 66

Project Revenue

- **Methodology on calculation of discounted net revenue and net revenue http://latlit.eu/wp-content/uploads/2017/03/Meth-on-calculation-net-revenue_070716.pdf**

Namely, point 6 for project less than 1 000 000 EUR and point 7 for projects over 1 000 000 EUR.

- Point 6 refers to The Article 65 of the General Regulation states that “the eligible expenditure of the operation to be co-financed from the ESI Funds shall be reduced by the net revenue not taken into account at the time of approval of the operation directly generated only during its implementation, not later than at the final payment claim submitted by the beneficiary”.
- Point 7 refers to The Article 61 of the General Regulation states that „the eligible expenditure of the operation to be co-financed from the ESI Funds shall be reduced in advance taking into account the potential of the project to generate net revenue over a specific reference period that covers both implementation of the project and the period after its completion. The potential net revenue of the project shall be determined in advance by calculation of the discounted net revenue of the project.”

Additional information

- **Statement after project implementation, see the link**

<https://latlit.eu/how-to-implement/reporting/>

Compulsory for all project partners, must be submitted together with the partner report of the last reporting period!

- **«On the spot» check of the project documentation was carried out on 09.07.2020.**

Positive result, no remarks were laid down by the auditors.

Clean Brownfields



Thank you!

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